

PLANNING BOARD MEETING
Tuesday September 4, 2012
Stow Town Building

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| 1. | 7:00 | Call to Order |
| 2. | 7:01 | Review Correspondence and Minutes |
| 3. | 7:10 | Public Input |
| 4. | 7:20 | Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update) |
| 5. | 7:25 | Coordinator's Report |

Appointments

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| 6. | 7:30 | Public Hearing for Commercial Photovoltaic Solar Installation, Minute Man Airfield POSTPONED TO DECEMBER 18, 2012 |
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Discussion/Action Items

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| 7. | 7:35 | Gleasondale Town-owned parcel (School Lot) <ul style="list-style-type: none"> • Input to the Board of Selectmen |
| 8. | | Lower Village Planning Effort <ul style="list-style-type: none"> • Downtown Technical Assistance Grant • Table of Principle Uses • Goals - Planning Board Member Action Items Update the action items that • Presentation Plan • Outreach/Community Participation Lower Village Planning Sub-Committee?? <ul style="list-style-type: none"> • Draft letter to businesses • Business Survey • Online outreach |
| 9. | 10 P.M. | Adjournment |

CORRESPONDENCE

08/20/12 Application for Clearance Prior to Issuance of a Building Permit – Lot 28, 87 Dunster Drive
08/21/12 Email Re: Request for Modification of Comprehensive Permit – Villages at Stow
08/21/12 Email to Mark White – Sylvan Drive Open Space Bond
08/22/12 Email From James Pfeiffer – Center School Landscape Plan
08/23/12 Email to Stow Board of Selectmen – Statement of non-interest in Smart Sewering project
08/24/12 Email to Habitech – Sylvan Drive resident complaint regarding substandard loam
08/24/12 Email from Dave Coia to Mr. Ferguson – substandard loam
08/27/12 Email from Board of Selectman's office – Gleasondale School Lot
08/28/12 Email Chris Streeter – Request for certificate of insurance and Brandymeade Circle
08/30/12 Email Chain RE: Resident complaint regarding Lower Village

TOWN BOARDS AND COMMITTEES

08/21/12 Board of Selectmen 9/11/12 Notice of Public Hearing – Sylvan Drive Street Acceptance
08/23/12 Conservation Commission Notice of Intent – Repair Existing Septic – 27 Barton Road
08/28/12 Zoning Board of Appeals – Special Permit and Variance Petition 266 Sudbury Road

PUBLICATIONS

None

LOOKING AHEAD

09/11/2012 Planning Board Meeting; Joint Boards Meeting On Capitol Planning Projects
09/12/2012 Warrant Articles to be submitted to Board of Selectmen
09/27/2012 First Public Forum on Capital Projects
09/18/2012 Planning Board Meeting

Posted: 8/30/12

10/02/2012 Planning Board Meeting
 10/08/2012 Finance Committee Public Hearing on Warrant Articles
 10/09/2012 Planning Board Meeting
 10/16/2012 Planning Board Meeting
 10/18/2012 Mass Audubon Conference on Accelerating Green Growth, Devens Common Center
 10/18/2012 Second Public Forum on Capital Projects
 10/24/2012 Stow Town Official Working Session (STOWS)
 10/29/2012 Special Town Meeting
 11/06/2012 Special Town Election

| <i>Task</i> | <i>Priority</i> | <u><i>Long Median ShortTerm</i></u> | <u><i>Timeline to begin</i></u> | <u><i>PB Member(s)</i></u> |
|--|-----------------|---|---|--------------------------------|
| Zoning Compliance • Establish Standard Process | H | S | Complete Process Established | |
| Lower Village Traffic and Pedestrian Safety Master Plan | H | S | Ongoing | All |
| Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws | H | S | | Ernie/Brian |
| CLURPA – Comprehensive Land Use Reform and Partnership Act | H | S | 08/10/10 | All |
| Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws | H | S | | Lori |
| Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards | M | L | Ongoing 02/01/11 meeting with property owners | Steve |
| Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee | M | S | | Lower Village Sub-Committee |
| Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First | M | S | | |
| Review Section 3.9 (Non-Conforming Uses) | M | M | | |
| Adult Entertainment Zone | L | L | | |
| Floodplain Wetlands Overlay District • Review Floodplain Studies | L | L | Ongoing | |

Special Permit Review

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| Kathleen | Arbor Glen |
| | Meeting House at Stow and Faxon Farm |
| Ernie Dodd | Bose Corp. |
| | C.W. Fuels |
| Steve Quinn | Center School Add/Reno |
| | Stow Community Recreation Park |

Posted: 8/30/12

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| | Hillcrest Ave. Wireless Service Facility |
| Lori Clark | Wheeler Road Wireless Service Facility |
| | Post Office and Gymnastics Club |
| | First Parish Church Wireless Service |
| Lenny Golder | Lower Village Place (Stow House of Pizza) |
| | Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point |

